

Newaygo County Mental Health

**Board of Directors - Minutes**

**July 14, 2015**

The regular monthly meeting, held at Newaygo County Mental Health, 1049 Newell, White Cloud, Michigan, was called to order at 10:00 a.m. by Helen Taube, Chair. Mr. Koopmans opened the meeting with prayer.

**Roll Call**

**Board members present:**

Mary Anderson	Ralph Bell	Kathy Broome
Gerard Deschaine	Michael Hamm	Adele Hansen
Steve Johnson	Catherine Kellerman	Todd Koopmans
Marilyn Snell	Albert Steil	Helen Taube

**Quorum established.**

**Staff members present:**

Michael Geoghan, Executive Director	Carol Mills, Chief Operations Officer
Jean Shutts, Executive Admin Assistant	

**Public comment - none**

**Review/approve agenda.**

**Motion by Steil, second by Deschaine, to approve the agenda as presented. Ayes, all; motion carried.**

**Approve minutes**

**Motion by Johnson, second by Anderson, to approve the minutes of June 9, 2015, as presented. Ayes, all; motion carried.**

**Director's Report**

Mr. Geoghan reviewed his written report and addressed questions from the board.

**MSHN update**

Ms. Anderson reported that Nancy Miller is retiring. A search committee has been formed. A poll of board members is to be taken to determine whether a change in frequency of board meetings is desired.

Annual appointments to the MSHN board from NCMH will remain the same, as determined by Ms. Taube: Anderson and Hamm. Appointments to the Consumer Advisory Council will also remain the same: Koopmans and Broome.

**Executive Committee**

Ms. Taube reported on the meeting of June 10.

**Motion by Hansen, second by Kellerman, to accept the executive director evaluation, scored at 100% satisfactory. Ayes, all; motion carried.**

**Motion by Steil, second by Koopmans, to increase the compensation of the executive director, equivalent to what staff receive and within budget parameters, to be determined at a later date and retroactive to June 1, 2015. Ayes, all; motion carried.**

The next meeting will be held on Tuesday, August 4, at 10:30 a.m. Evaluations of the full board and individual members will be reviewed.

### **Finance Committee**

The check register report and cash statement were reviewed, and questions were addressed by Ms. Mills.

Performance-based compensation recommendation was presented.

**Motion by Hansen, second by Bell, to approve the 2015-16 performance evaluation compensation not to exceed \$115,000. Ayes, all; motion carried.**

**Motion by Hamm, second by Deschaine, to approve the borrowing resolution to finance a mortgage through Independent Bank for the renovations done at the property located at 220 W. Pine Street, Fremont, Michigan, not to exceed \$225,000, and authorize the executive director to sign all necessary documents. Ayes, all; motion carried.**

Ms. Mills gave a brief review of the compliance report conducted recently. She noted that this is an accuracy check of the various reports we send to MDHHS and replaces audits once conducted by them.

### **Policy Committee**

The Policy Committee will meet on Friday, August 14, 9 a.m., to address CARF standards that may be lacking in board policies and procedures.

### **Recipient Rights Committee**

The next meeting is Monday, August 10, at 9:00 a.m. and will include annual training.

### **Promotion and Education Committee**

**Motion by Deschaine, second by Kellerman, to renew the ad in the Quad City Mustang sports yearbook in the amount of \$100. Ayes, all; motion carried.**

### **Consumer Advisory Committee**

The next meeting is scheduled for August 27 at 1:00 p.m. Mr. Koopmans noted that the members whose terms expire will be recognized.

### **Access report**

Brian Russ, the new Community Supports Service Director, was introduced. He will provide access reports to the board on a quarterly basis, beginning in September.

### **MACMHB update**

Ms. Anderson and Ms. Kellerman gave a brief update on their activities with MACMHB.


**Board member remarks**

Ms. Taube received general comments from the board.

**Public comment**

None

Motion by Steil, second by Hansen, to adjourn the meeting at 11:56 a.m. Ayes, all; motion carried.

  
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Helen Taube, Chairperson

  
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Catherine Kellerman, Secretary

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