

Newaygo County Mental Health Minutes of the Regular Meeting

December 11, 2018

10:00 a.m.

Call to Order/Welcome/Prayer

The regular monthly meeting of the Board of Directors of Newaygo County Mental Health was called to order by Chair Johnson at 10:00 a.m. on Tuesday, December 11, 2018 in the Board Conference Room.

Member Taube opened the meeting with prayer.

Roll Call

Members Present: Ralph Bell, Sarah Boluyt, Kathy Broome, Michael Hamm (arrived 10:05 a.m.), Adele Hansen, Steve Johnson, Catherine Kellerman, Bryan Kolk, Todd Koopmans and Helen Taube

Members Excused: Susan Twing

Others Present: Director Carol Mills, Jeff Labun, Chief Operating Officer; Denise Russo-Starback, Director of Clinical Services and Shannon Woodside, recording secretary

Communications from the Public

No communication from the public.

Approval of Agenda

Motion by Member Boluyt, supported by Member Broome, to approve the agenda as presented. No discussion; motion carried unanimously.

Approval of Regular Minutes

Motion by Member Hansen, supported by Member Bell, to approve the minutes of the Regular Board meeting of November 13, 2018. No discussion; motion carried unanimously.

Director's Update

Director Mills reviewed her written report presented in 8.0. Discussion took place.

Proposed Bylaw Revision

Motion by Member Johnson, supported by Member Kellerman, that the Board of Directors authorize and direct the Executive Director to seek advice, counsel and direction from the other Mid-State Health Networks (MSHN) Community Mental Health Service Provider (CMHSP) participants regarding jointly approving an amendment to the by-laws of MSHN that would prohibit expansion of the geographic, covered population, financial or risk management area beyond the boundaries of the current CMHSP participants in accordance with the recent legal opinion obtained by MSHN. Discussion took place; motion carried unanimously.

Executive Committee

Reviewed minutes of November 30, 2018.

No meeting scheduled.

Finance

Check Register and Cash Statement were reviewed with the following inquiries addressed by Jeffrey Labun, Chief Operating Officer.

Check Register

93815 Countryside Septic Tank Services	\$ 300.00;	This amount is for Fremont office.
93868 White River Management	\$ 1,531.00;	This amount is for homeless housing.
93881 Frontier	\$ 7,169.42;	This amount is for IT, licenses for phone system.
93934 Barb Rider	\$ 150.00;	This is for three weeks of pay.
93994 Chase Card Services	\$ 14,542.52;	This amount is for conferences, IT and supplies for agency.
93996 In-Depth Construction/Excavation	\$ 11,389.00;	This amount is for the North Street home.
94061 Delta Dental Plan of Michigan	\$ 5,682.63;	This amount is for one month of premiums for employees.

Cash Statement

No questions.

Borrowing Resolution for Purchase of 2 Vehicles

Motion by Member Johnson, supported by Member Koopmans, to approve the borrowing resolution to finance the purchase of two vehicles through Choice One Bank, not to exceed \$44,000 and authorize the Executive Director to sign all necessary documents. Discussion took place. Roll call vote:

Ayes: Bell, Boluyt, Broome, Hamm, Hansen, Johnson, Kellerman, Kolk, Koopmans, Taube

Nays: None.

Motion carried: 10 – 0

Policy Committee

No meeting scheduled.

Recipient Rights

Next meeting is February 11, 2019 at 10:00 a.m.

Consumer Advisory Committee

Members Broome and Koopmans called into the Regional Consumer Advisory Committee. Mid-State Health Network presented on Peer Support for Substance Abuse. They talked about people that qualified for assistance and Sober events. Sober events are social things to do in a healthy environment.

Empowerment Network

- Christmas party will be at the Black Box on December 12th from 12 – 2 p.m.
- Building for sale: Director Mills, Member Kolk and Ms. Blackwell will be meeting with the Executor of the building to discuss the purchase of the building.
- Developing a business plan.
- In process of hiring an Associate Director.

Next meeting is January 24, 2019 at 12:30 p.m.

Promotion & Education Committee

Coming Up for Air Impact of Mental Health on Families: Ms. Russo-Starback has been in contact with Mr. Rapoport and have decided to hold this event in March. There were three available dates at the Black Box in the Dogwood Center and Tuesday, March 19, 2019 was chosen. This committee will schedule a meeting at the January board meeting to go over details.

No meeting scheduled.

Strategic Planning

Reviewed minutes of November 27, 2018.

Mid-State Health Network

The next Board of Director's meeting is January 8, 2019 at 5 p.m.

CMHAM

Member Kellerman shared the following:

- Blueprints will be drawn up for remodeling.
- Alan Bolter has created an Info gram about all of the Associations issues and will be sending it to the new legislatures.
- Connections magazine will be sent to all legislatures.

Other

Discussed the following:

- Legislative breakfast at NCMH. Promotion & Education Committee will discuss this at their next meeting.
- Request to have NCMH teams (Adult, Youth and Access) to give a brief presentation on what services each team provides. Ms. Russo-Starback will coordinate with the teams to get these scheduled. Director Mills will also have Randy's House give a presentation.
- Member Johnson inquired about Muskegon CMH's Mobile Intensive Crisis Stabilization Services for Children that was on the news recently. This service started in October and all CMH's are required to participate. Discussion took place.
- Vacant Board of Director's seat: County Administrator has been notified and asked how he would like to proceed.

Communications from the Public

No communication from the public.

Adjournment

Chair Johnson adjourned the meeting at 11:53 a.m.

Steve Johnson, Chairperson

Sarah Boluyt, Secretary