

Minutes
**Newaygo County Mental Health
Board of Directors**

September 8, 2011

The regular monthly meeting, held at Newaygo County Mental Health, 1049 Newell, White Cloud, Michigan, was called to order by Mr. Hamm at 11:05 a.m. in the Board conference room. Ms. Taube opened the meeting with prayer.

Roll Call

Members present:

Mary Anderson	Ralph Bell	Sarah Boluyt
Gerard Deschaine	Mike Hamm	Adele Hansen
Cathy Kellerman	Todd Koopmans	Stan Nieboer
Albert Steil	Helen Taube	Josephine Toliver

Staff members present:

Greg Snyder, Chief Executive Officer	Carol Mills, Director of Operations.
Mike Geoghan, Director of Clinical Services	Cindy Ingersoll, Director of Admin. Services
Jean Shutts, Executive Assistant, Recorder	

Guests: Ann Deschaine

Review and approve agenda

Motion by Koopmans, second by Toliver, to approve the agenda as presented. Ayes – all; motion carried.

Approval of minutes

Motion by Hansen, second by Deschaine, to approve the minutes of August 11, 2011, as presented. Ayes – all; motion carried.

Director's report – Greg Snyder

Mr. Snyder reviewed his written report of activities and news of the previous month, updating everyone on dual eligible issues, recent employee healthcare benefit legislation, and the provider claims assessment. He also reported that he met with the county administrator regarding the building rent issue as the lease is to be re-negotiated early next year.

Mr. Hamm recessed the meeting from noon to 12:40 p.m. for lunch.

Mr. Snyder resumed his report. There was discussion on the structure and agenda for the board planning day to be held on September 22. Questions for Mr. Haveman were developed: what does the future look like for a rural CMH; how can we best serve our consumers and retain local control and collaborative efforts; how will the insurance exchange work with the ACO; how do we handle the influx when the poverty level is raised. We need to share with him as well, as he is a strong influence to the Governor and MDCH. It was suggested that following Mr. Haveman's presentation, the afternoon session be utilized to process his presentation. Other topics to discuss

are dual eligibles and healthcare integration. All are encouraged to correspond with legislators regarding these issues. Addresses will be provided at the planning meeting.

The MACMHB annual membership dues invoice was presented. **Motion by Steil, second by Koopmans, to authorize payment of the invoice in the amount of \$6,625. Ayes – all; motion carried.**

Executive/Personnel Committee – Mike Hamm

Mr. Hamm reviewed the minutes of August 30 where the CEO performance evaluations were reviewed and tallied. All evaluations were positive. **Motion by Hamm, second by Boluyt, to approve the revised CEO employment agreement, effective October 1, 2011, through September 30, 2014. Ayes – all; motion carried.**

Finance/Personnel Committees – Adele Hansen

Ms. Hansen reported on the meeting of September 7, 2011, where the revised FY11 budget was reviewed as well as the FY12 initial budget, contract list, and the capital outlay request for IT equipment.

Motion by Hansen, second by Steil, to approve the 2nd amendment to the FY11 budget, and that the Executive Director and Director of Operations are authorized to change line items within the total budget allocation. Ayes – all; motion carried.

Motion by Hansen, second by Anderson, to approve the initial FY12 budget as submitted and that the Executive Director and the Director of Operations are authorized to change line items within the total budget allocation. Ayes - all; motion carried.

Motion by Hansen, second by Kellerman, to allow the Executive Director to authorize up to \$100,000 of excess local and/or fund balance to spend towards physical health integration start-up costs during FY 12. Ayes - all; motion carried.

Motion by Hansen, second by Taube, to approve the contract list as submitted for FY 11. Ayes - all; motion carried.

Motion by Hansen, second by Kellerman, to approve the purchase of computers from Trivalent in an amount not to exceed \$26,000, and the Executive Director is authorized to sign any agreements relating to the same. Ayes - all; motion carried.

The board's self assessment tally discussion was deferred to the October meeting.

Policy Committee – Cathy Kellerman

Ms. Kellerman reported on the meeting of August 16. **Motion by Kellerman, second by Koopmans, to approve revisions to the following policies and procedures:**

1. 1.BOD.106A – Committee Structure
2. 1.BOD.114 – Board/Director Relationships and Director Qualifications, Authority, and Responsibilities
3. 3.HR.103 - Personnel Management System

Ayes – all; motion carried.

Motion by Kellerman, second by Boluyt, to approve the revised by-laws, 1.BOD.104. Ayes – all; motion carried.

The next meeting of the Policy Committee will be October 7, at 9:00 a.m.

Personnel/Nominating Committee – Mike Hamm
See Executive/Personnel Committee

Recipient Rights Committee – Gerard Deschaine
The next quarterly meeting is scheduled for November 7, 2011, at 10:00 a.m.

CAC – Todd Koopmans
Mr. Koopmans reported on the meeting held August 25 where information on dual eligibles and Medicaid trending was presented. The next meeting will be held on October 27.

Promotion & Education Committee – Helen Taube
A meeting was set for September 26, 10:00 a.m., to review the anti-stigma materials distributed by DCH.

Access report
Ms. Ingersoll reviewed the written report, noting that referrals are at 200 more than this time last year and continue to rise as noted in the adult population and youth (on the first day of school).

MACMHB update – Mary Anderson
No report.

Public comment
None

Board member remarks
Mr. Hamm received general comments from board members.

Mr. Hamm adjourned the meeting at 1:45 pm

Mike Hamm, Chairperson

Albert Steil, Secretary

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