

MINUTES
Newaygo County Mental Health
Board of Directors

October 12, 2010

The regular monthly meeting, held at Newaygo County Mental Health, 1049 Newell, White Cloud, Michigan, was called to order at 11:05 a.m. by Ms. Hansen in the Board Conference Room. Ms. Hansen opened the meeting with prayer.

Roll Call

Members Present:

Mary Anderson	Gerard T. Deschaine	Adele Hansen
Cathy Kellerman	Todd Koopmans	Stan Nieboer
Al Steil	Helen Taube	

Members Absent (Excused): Ann Brewster, JoAnn VandenBerg, Michael Hamm, Josephine Toliver

Staff Members Present:

Greg Snyder, Executive Director
Michael Geoghan, Director of Clinical Services
Carol Mills, Director of Operations
Cheryl Parker, Recipient Rights Officer/Recorder

Public Present: Ann Deschaine

Review and Approve Agenda

The agenda was reviewed and approved as presented, motion by Steil, second by Nieboer; Ayes, all; Brewster, Hamm, Toliver, VandenBerg absent. Motion carried.

Ms. Hansen announced that those who attended the ORR conference on Tuesday to add mileage and per diem for travel to their expense statements; those who attended the Staff Recognition Breakfast – add mileage, no per-diem; those attending the upcoming Board's Association Conference in Traverse City, add travel time per-diem.

Approval of Minutes – September 14, 2010

Motion by Koopmans, second by Anderson, to approve the minutes of the September 14, 2010, meeting. Ayes, all; Brewster, Hamm, Toliver, VandenBerg, absent. Motion carried.

Committee Reports:

- A. Finance Committee** – The write off list was reviewed; **Motion to approve the write off list as presented by Steil, second by Taube, Ayes, all; Brewster, Hamm, Toliver, VandenBerg absent. Motion carried.**

Discussion ensued regarding the check register report, financials, cash statement, general fund contract amendment and compliance audit; and Carol addressed questions raised. Discussion ensued regarding the banks that are utilized for agency accounts.

Motion to approve the MDCH/CMHSP Managed Mental Health Supports and Services contract for Fiscal Year 11 (general fund contract) and to authorize the Executive Director to sign the contract agreement by Anderson, second by Taube; Ayes, all; Brewster, Hamm, Toliver, VandenBerg absent. Motion carried.

Motion to approve the firm of Roslund, Prestage & Co to be the agency compliance auditor for a period of three (3) years by Anderson, second by Steil, Ayes, all; Brewster, Hamm, Toliver, VandenBerg absent. Motion carried.

- B. Policy Committee** – No report; Policy Committee Meeting scheduled for Wednesday, October 27th, at 1:00 p.m. to review and revise, if necessary, Board Policy 1.BOD.120 – Travel Reimbursement – Board Member Conference-Training; and to review other Board policies scheduled for annual review.
- C. Personnel/Nominating Committee** – No report.
- D. Consumer Advisory Committee** – No report; next meeting is scheduled for October 28th.
- E. Recipient Rights Committee** – Discussion ensued regarding the ORR Conference recently attended; the conference was well received by those who attended.
- F. Promotion & Education Committee** – No meeting; discussion ensued regarding the Staff Recognition Breakfast which was well attended by staff; Ms Hansen will provide feedback received to COA.

Access Report - None at this time.

Director's Report - Mr. Snyder reviewed his report, highlighting activities of the past month; discussion ensued, and Mr. Snyder answered questions raised.

Ms. Hansen recessed the meeting at 12:00 p.m. for lunch.

Ms. Hansen reconvened the meeting at 12:15 p.m. Mr. Steil was excused at this time.

MACMHB/National Council Update - Ms. Anderson referenced the MACMHB Steering Committee Meeting Minutes, budget information and committee reports which were included in the agenda packet for review. Discussion ensued regarding allowing other organizations to join as MACMHB members, and Ms. Anderson reported that a meeting will be held on Friday to explore this possibility further.

The MACMHB Voting Delegates for the upcoming Conference were decided as follows: Greg Snyder, CEO; Al Steil and Adele Hansen will be the Board Member Voting Delegates.

National Council – Ms. Anderson reported that the National Board Meeting is the second week of November; she will be attending via phone.


Communication/Information – General fund allocation letter received from the Department was reviewed and discussed.

Public Comment - None Received.

Board Member Remarks - Ms. Hansen received general comments from Board Members, which included positive comments regarding the ORR Conference, today's presentation by Lisa Briggs, RN, regarding the Med Clinic, and today's Board Meeting. Discussion ensued regarding credit card authorization for hotel room fees; recommendation made to add "parking" to the credit card authorizations.

Adjournment - The meeting was adjourned at 1:02 p.m.


Adele Hansen, Chairperson


JoAnn Vandenberg, Secretary