

**MINUTES**  
**Newaygo County Mental Health**  
**Board of Directors**

**November 9, 2010**

The regular monthly meeting, held at Newaygo County Mental Health, 1049 Newell, White Cloud, Michigan, was called to order at 11:15 a.m. by Ms. Hansen in the Board Conference Room. Ms. Hansen opened the meeting with prayer.

**Roll Call**

**Members Present:**

Mary Anderson	Gerard T. Deschaine	Adele Hansen
Cathy Kellerman	Todd Koopmans	Stan Nieboer
Al Steil	Helen Taube	Josephine Toliver
JoAnn Vandenberg		

**Members Absent (Excused):** Ann Brewster, Michael Hamm

**Staff Members Present:**

Greg Snyder, Executive Director  
Michael Geoghan, Director of Clinical Services  
Carol Mills, Director of Operations  
Cindy Ingersoll, Director of Administrative Services  
Cheryl Parker, Recipient Rights Officer/Recorder

**Public Present:** Ann Deschaine

**Review and Approve Agenda**

**Additions – Finance Committee – MACMHB dues; and Board Member Governance Competencies handout**

**The agenda was reviewed and approved as amended, motion by Anderson, second by Steil; Ayes, all; Brewster, Hamm absent. Motion carried.**

**Approval of Minutes – October 12, 2010**

**Motion by Toliver , second by Koopmans, to approve the minutes of the October 12, 2010, meeting. Ayes, all; Brewster, Hamm absent. Motion carried.**

## **Committee Reports:**

- A. Finance Committee** – Discussion ensued regarding the check register report, cash statement and MERS Resolution, and Ms. Mills addressed questions raised, and discussion ensued regarding risk strategy review, FDIC insurance, and bank utilization. Michigan Association of CMH dues were reviewed and discussed.

**Motion to approve the MERS Resolution regarding the actuarial calculation for the defined benefit plan by Anderson, second by Steil; Ayes, all; Brewster, Hamm absent. Motion carried.**

**Motion to approve payment of the Michigan Association of CMH Dues for FY 10/11 in the amount of \$6,625.00 by Anderson, second by Kellerman; Ayes, all; Brewster, Hamm absent. Motion carried.**

- B. Policy Committee** – Mr. Steil discussed highlights of the October 27, 2010, Policy Committee Meeting and presented revisions to the following policies: 1.BOD.120 – Travel Reimbursement – Board Member Conference/Training; and 1.BOD.104 – Bylaws. Discussion followed and question was raised relative to payment for Board travel time to and from a conference, if members stay for the entire conference. The decision was made that per diems for conference travel will be allowed for going to the conference; however, not returning from the conferences. This will be further reviewed by the Policy Committee for clarification.

**Motion to approve the revisions to 1.BOD.120 - Travel Reimbursement – Board Member Conference/Training policy by Steil, second by VandenBerg; Ayes - 9; Nays - 1; Brewster, Hamm absent. Motion carried.**

Discussion ensued regarding the Bylaws, and the decision was made to refer 1.BOD.104 – Bylaws – back to the Policy Committee for further review relative to voting via tele/video conferencing. It was noted that there were two different opinions from the agency's legal counsel. Mr. Snyder will attempt to secure a third opinion regarding this issue.

Next Policy Committee Meeting is scheduled for Wednesday, December 8, 2010, at 1:00 p.m.

Ms. Hansen recessed the meeting for lunch at 12:02 p.m.; Steil and Toliver excused from the meeting at this time.

Ms. Hansen reconvened the meeting at 12:45 p.m.

- C. Personnel/Nominating Committee** – Ms. Hansen distributed the Board Member Governance Competencies survey and asked the members to complete

the survey and bring it back to the December meeting for review, discussion and determination of possible future Board trainings.

**D. Consumer Advisory Committee** – Mr. Koopmans discussed highlights of the October 28, 2010, meeting regarding the presentations relative to infection control, voting, health care reform; the Affiliation Consumer Advisory Committee Update; and Empowerment Network activities. Due to the Christmas Holidays, the next scheduled meeting is December 16<sup>th</sup>. December topic will be Seasonal Affective Disorder and Preventing Holiday Depression.

**E. Recipient Rights Committee** – Mr. Deschaine discussed highlights of the November 8, 2010, Recipient Rights Committee Meeting and presented the Annual CMH/ORR Report.

**Motion to approve the Annual CMH/ORR Report as presented by Deschaine, second by Anderson; Ayes, all; Brewster, Hamm absent. Motion carried.**

**F. Promotion & Education Committee** – No report; meeting will be scheduled at the next Board meeting.

**Access Report** – Ms. Ingersoll addressed highlights of the Access Report relative to inpatient/crisis residential services; referrals by phone/walk-in, Medicaid/Indigent, and service population; Medicaid penetration rates; referrals by urgency per fiscal year, and cases open/closed, providing a comparison of annual totals from FY 2006 through FY 2010. Ms. Ingersoll answered questions raised.

**Director's Report** - Mr. Snyder reviewed his report, highlighting activities of the past month and current local and state issues relative to mental health services, economic and political issues; discussion ensued, and Mr. Snyder answered questions raised.

Mr. Snyder also reported on the NACBHDD Board meeting he attended in Texas, and noted that due to Healthcare Reform, there will be no discretionary spending. He reported that the deficit projected in Michigan remains. It was noted that there isn't a consensus that a repeal of the Healthcare Reform will be possible; although there are efforts to pursue an appeal. He reported that the action to be taken regarding healthcare reform will be at the state level; and it is anticipated that current election results will result in a change in how the community mental health system does business in Michigan, which will in turn affect the local CMH level. Discussion followed.

Mr. Snyder reported on the upcoming legislative breakfast meeting with Dale Jarvis which will be held in Lansing on November 17<sup>th</sup>.

Mr. Snyder referenced the memorandum dated October 21, 2010, from Michael Vizena, CEO, Michigan Association of Community Mental Health Boards, relative to positioning

association membership for healthcare reform and the possible costs involved. Discussion followed. The decision was made to support MACMHB's structure of how they would function and how they would address healthcare reform as noted in the focus and types of activities that would occur in this regard. Feedback from the NCMH Board is to ask MACMHB to assure clear consumer involvement.

**Motion made by Taube, second by Koopmans, that a letter be sent to MACMHB in support of the Positioning MACMHB Membership for Healthcare Reform efforts with the recommendation of a high level of consumer involvement; Ayes, all; Brewster, Hamm, Steil, Toliver absent; motion carried.**

Mr. Snyder expressed his appreciation to the Board for their support of his involvement in local, state, and national affiliations to assure NCMH is kept up-to-date in these changing times and assure that we are moving in the right direction as these issues come up and are addressed.

**MACMHB/National Council Update** – Ms. Anderson reported no additions to issues already discussed regarding State and Local issues.

**Communication/Information** – No Comments.

**Public Comment** - None Received.

**Board Member Remarks** - Ms. Hansen received general comments from Board Members, which included positive comments regarding today's Program Committee presentation by Steve Burnham, Attorney-at-Law, regarding the Open Meetings Act and Robert Rules of Order, today's Board Meeting, and the Boards Association Conference.

**Adjournment** - The meeting was adjourned at 1:47 p.m.

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Adele Hansen, Chairperson

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JoAnn VandenBerg, Secretary

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