

Minutes
Newaygo County Mental Health
Board of Directors

May 12, 2011

The regular monthly meeting, held at Newaygo County Mental Health, 1049 Newell, White Cloud, Michigan, was called to order by Ms. Hansen at 11:04 a.m. in the Board conference room, and Mr. Steil opened the meeting with prayer.

Roll Call

Members present:

Mary Anderson	Ralph Bell	Sarah Boluyt
Gerard Deschaine	Mike Hamm	Adele Hansen
Cathy Kellerman	Todd Koopmans	Stan Nieboer
Albert Steil	Helen Taube	Josephine Toliver

Staff members present:

Greg Snyder, Chief Executive Officer	Carol Mills, Director of Operations.
Cindy Ingersoll, Dir. of Administrative Services	Jean Shutts, Executive Assistant, Recorder
Mike Geoghan, Dir. of Clinical Services	

Guests: Ann Deschaine

Election of officers

The ballot for chair was distributed, containing the names of Mike Hamm and Helen Taube. Nominations from the floor were requested times three. Ms. Taube requested her name be withdrawn. **Ms. Toliver motioned, second by Ms. Kellerman, that a unanimous vote for chair be cast for Mike Hamm. Ayes, all; motion carried.** Mr. Hamm was elected chair.

The ballot for vice-chair was distributed. Mr. Hamm's name was removed. Nominations from the floor were requested times three. Receiving none, **motion by Toliver, second by Steil, to close nominations and proceed to vote for the position of vice chair.** Mary Anderson was elected vice chair.

The ballot for secretary was distributed. Nominations from the floor were requested times three. Mr. Koopmans withdrew his name from the ballot and **motioned that a unanimous vote for Mr. Steil be cast for the position of secretary, second by Anderson. Ayes, all; motion carried.** Mr. Steil was elected secretary.

The ballot for treasurer was distributed listing the names of Cathy Kellerman and Adele Hansen. Nominations from the floor were requested times three. Receiving none, **motion by Toliver, second by Steil, to close nominations and proceed with the vote for the position of treasurer. Ayes, all; motion carried.** Adele Hansen was elected treasurer.

Motion by Anderson, second by Deschaine, that the ballots be destroyed. Ayes, all; motion carried. The ballots were given to Ms. Shutts for shredding.

Ms. Hansen passed the gavel to Mr. Hamm.

Review and approve agenda

Motion by Anderson, second by Kellerman, to approve today's agenda, with the addition of assignment of mentors to the two, newly-elected board member at the request of Mr. Hamm. Ayes, all; Motion carried.

Approval of minutes

Motion by Hansen, second by Toliver, to approve the minutes of April 14, 2011, as presented. Ayes, all motion carried.

Mr. Hamm requested that mentors be assigned to new board members Ms. Boluyt and Mr. Bell. Mr. Steil volunteered to mentor Ms. Boluyt, and Ms. Anderson will mentor Mr. Bell.

Committee appointments

Committee request forms were completed and turned over to Mr. Hamm. He will make committee assignments for this coming year. It was noted that new board members will not have committee assignments for their first year and are encouraged to attend all committee meetings.

Finance Committee – Mary Anderson

The check register was reviewed and Ms. Mills addressed questions. The cash schedule, dated March 31, was also reviewed.

Policy Committee – Albert Steil

The next meeting is scheduled for May 31, at 10 a.m.

Personnel/Nominating Committee – Adele Hansen

No report

Recipient Rights Committee – Gerard Deschaine

Minutes of the May 9 meeting were distributed. Mr. Deschaine reported highlights of the meeting. The next meeting is scheduled for August 8, 10 a.m.

Consumer Advisory Committee – Josephine Toliver

Ms. Toliver reported on the meeting of April 28. The next meeting is scheduled for June 23.

Promotion & Education Committee – Helen Taube

Ms. Taube reported on the meeting of April 21 which focused on the Art Wunsch Advocacy Award nomination of Dr. Gunnell. **Motion by Steil, second by Kellerman, to present the Art Wunsch Advocacy Award to Dr. Gunnell. Ayes, all; motion carried.** Mr. Snyder will contact Dr. Gunnell to arrange a date to present the award.

Mr. Koopmans reported on the Walk a Mile in My Shoes rally which he attended yesterday. He reported that attendance exceeded 1,000.

Access report – Cindy Ingersoll

Ms. Ingersoll reviewed highlights of the Access report relative to inpatient/crisis residential services; referrals by phone/walk-in/population, and number of persons served. She also addressed questions from the board.

Mr. Hamm asked for volunteers to be voting ~~delegates~~ ~~deletes~~ at the upcoming MACMHB Member Assembly meeting at the spring conference in Kalamazoo. Ms. Kellerman and Mr. Steil were appointed.

Ms. Kellerman and ~~Ms. Anderson~~ r. Steil were appointed as delegates to MACMHB for the upcoming year. They will receive budget details, conference and training information, newsletters and other pertinent information throughout the year. Mr. Hamm, as chair, will receive this information as well.

Mr. Hamm recessed the meeting for lunch from 11:50 a.m. – 12:20 p.m.

Director's report

Mr. Snyder reviewed his written report of activities and news of the previous month, including the recent legislative breakfast follow-up, emergency generator update, IT impacts on the agency, and CFI contract negotiations which is focusing on acquiring “deemed” status for CMHSPs in an effort to cut down on the numerous audits imposed each year.

Mr. Hamm requested that suggestions for next year’s legislative breakfast be forwarded to him.

The Executive Committee will meet on Wednesday, June 8, at 10 a.m.

Mr. Snyder presented an invoice from MACMHB, in the amount of \$350 for a special assessment related to workgroup efforts around a consistent and adequate mental health benefit and healthcare reform planning. He is recommending approval. **Motion by Steil, second by Kellerman, to approve the special assessment invoice from MACMHB in the amount of \$350. Ayes, all; motion carried.**

Mr. Snyder reported that the annual Medicaid sub-contract with CEI is due for signature, and he is asking for authorization to do so. **Motion by Kellerman, second by Anderson, to authorize the executive director to sign the Medicaid subcontract agreement with CEI. Ayes, all; motion carried.**

Mr. Snyder also reported that he has set up a meeting to talk with administrative staff from West Michigan CMH to discuss efficiencies with our administrative staff.

Mr. Snyder and Mr. Geoghan provided highlights of their attendance at the National Council for Community Behavioral Healthcare conference they recently attended.

MACMHB/National Council Update – Mary Anderson

MACMHB conference is next week in Kalamazoo. The National Council for Community Behavioral Healthcare will be holding election for the Board of Directors. Mary's position on that board will term out.

Board member remarks

Mr. Hamm received general comments from board members.

Motion by Steil, second by Toliver, to adjourn the meeting at 1:35 p.m. Ayes, all; motion carried.

Mike Hamm, Chairperson

Albert Steil, Secretary

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