

Minutes
Newaygo County Mental Health
Board of Directors

March 8, 2011

The regular monthly meeting, held at Newaygo County Mental Health, 1049 Newell, White Cloud, Michigan, was called to order by Ms. Hansen at 11:04 a.m. in the Board conference room, and she opened the meeting with prayer.

Roll Call

Members present:

	Gerard Deschaine	Mike Hamm
Adele Hansen	Catherine Kellerman	Todd Koopmans
Stan Nieboer	Al Steil	Helen Taube
Josephine Toliver	JoAnn VandenBerg	

Members excused: Mary Anderson

Ms. VandenBerg declared a quorum present.

Staff members present:

Greg Snyder, Chief Executive Officer	Carol Mills, Director of Operations.
Cindy Ingersoll, Dir. of Administrative Services	Jean Shutts, Executive Assistant, Recorder
Mike Geoghan, Dir. of Clinical Services	

Review and approve agenda

Motion by Toliver, second by Koopmans, to approve today's agenda as presented. Ayes, all; Anderson absent. Motion carried unanimously.

Approval of minutes

Motion by Steil, second by Deschaine, to approve the minutes of February 8, 2011, as presented. Ayes, all; Anderson absent. Motion carried unanimously.

Finance Committee – Mary Anderson

The check register and cash schedule were reviewed, and questions were addressed by Ms. Mills. The financial report through November, 2010, was presented. Ms. Mills indicated Medicaid revenues are up, and we are scheduled to receive between \$700,000 and \$800,000 more in Medicaid from CEI.

Bill Hirschmann, from Roslund, Prestage & Company, was present to review the financial audit recently conducted. Having mailed the full audit report to individual board members, he presented a condensed report for ease of review today. The auditor's reported indicated no significant findings.

Motion by Koopmans, second by VandenBerg, to accept the audit report as presented. Ayes, all; Anderson absent. Motion carried unanimously.

Ms. Mills reported that a compliance audit will be conducted next week by the same audit firm.

Policy Committee – Albert Steil

Mr. Steil reported on the meeting of February 10. The following policies and procedures were reviewed:

1. 1.BOD.104 – Bylaws (revised)
2. 1.BOD.106 – Committee Structure (revised)
3. 1.BOD.106A “ – procedure (revised)
4. 1.BOD.116 – Assignment of Liaison with the County BOC (*no change*)
5. 1.BOD.116A – “ procedure (*no change*)
6. 1.BOD.117 – NCMH BOD Organizational Outline (*no change*)
7. 1.BOD.117A – “ procedure (*no change*)
8. 1.BOD.124 – Conflict of Interest (revised)
9. 1.BOD.124A – “ – procedure (revised)

The following policy and procedure are new:

- 1.BOD.131 – Ethical Behavior
- 1.BOD.131A – “ procedure

Motion by Vandenberg, second by Hamm, to approve the above-listed policies and procedures as presented. Ayes, all; Anderson absent. Motion carried unanimously.

The next meeting is scheduled for April 12, 2011, 10:00 a.m.

Personnel/Nominating Committee – Adele Hansen

No report

Recipient Rights Committee – Gerard Deschaine

Mr. Deschaine reported on the meeting of February 14, 2011. The next quarterly meeting will be held on May 10 at 1:00 p.m.

Consumer Advisory Committee – Josephine Toliver

Ms. Toliver reported on the meeting of February 24. The next meeting will be April 28.

Promotion & Education Committee – Helen Taube

The final draft of the annual report was discussed. There being no changes requested, it will be prepared for the printer.

It was reported that only one nomination had been received for the Art Wunsch Advocacy Award. Mr. Koopmans will present to the Empowerment Network to solicit nominations.

Access report – Cindy Ingersoll

Ms. Ingersoll addressed highlights of the Access report relative to inpatient/crisis residential services; referrals by phone/walk-in/population, and penetration rates, and she addressed

questions. She also reviewed a document comparing Medicaid penetration rates from 2006 through December 31, 2010.

Director's report

Mr. Snyder reviewed his written report, and had many updates as much has happened since the report was published and his attendance at the NABHDD legislative and board meeting March 2-4. He also reported updates on health care reform issues and proposed state budget reductions and their effect on the CMH system.

Ms. Hansen recessed the meeting from Noon to 12:35 p.m. for lunch.

Mr. Snyder resumed his report. He discussed the request to extend the waiver until September 2011, B-3, 1115, and local expansion efforts with regard to health care integration. He also reminded the board of the legislative breakfast scheduled for April 18. Representative Bumstead and Senator Hansen have accepted the invitation. Invitations have been sent to the county administrator, commissioners, clerk, treasurer, and judges.

MACMHB /National Council Update – Mary Anderson

No report

Public comment

None

Board member remarks

Ms. Hansen received general comments from board members and reports from those who attended the recent MACMHB conference.

Ms. Hansen adjourned the meeting at 2:13 p.m.

Adele Hansen, Chairperson

JoAnn Vandenberg, Secretary

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