

Minutes
**Newaygo County Mental Health
Board of Directors**

July 9, 2009

The regular monthly meeting, held at Newaygo County Mental Health, 1049 Newell, White Cloud, Michigan, was called to order at 10:07 a.m. by Ms. Hansen in the Board Conference Room. Ms. Taube opened the meeting with prayer.

Roll Call

Members Present:

Mary Anderson	Ann Brewster	Gerard T. Deschaine
Adele Hansen	Cathy Kellerman	Todd Koopmans
Stan Nieboer	Al Steil	Helen Taube
Josephine Toliver	JoAnn VandenBerg	

Members Absent: Michael Hamm

Staff Members Present:

Greg Snyder, Executive Director	Michael Geoghan, Clinical Director
Cindy Ingersoll, Dir. of Adm. Svcs.	Carol Mills, Director of Operations
Cheryl Parker, Recipient Rights Officer/Recorder	

Public Present: Ann Deschaine

Review and Approve Agenda

One addition was made to the agenda - Finance Committee Report - MDCH/CMHSP Contract Amendment; **Motion by Anderson, second by Deschaine, to approve the agenda with the noted addition. Ayes, all; Hamm absent. Motion carried.**

Approval of Minutes - June 4, 2009

Motion by Toliver, second by Taube, to approve the minutes of the June 4, 2009, meeting. Ayes, all; Hamm absent. Motion carried.

Corporate Compliance Plan - FY 2009

Ms. Ingersoll provided the annual Corporate Compliance Plan training via Power Point presentation to the Board, and discussed highlights contained therein. All Board members present signed the Compliance Program Acknowledgment and forwarded the completed sheets to Ms. Ingersoll.

NCMH Accessibility Plan

Ms. Ingersoll presented the NCMH Accessibility Plan via Power Point presentation and discussed highlights contained therein. It was noted that the goal of the Accessibility Plan is to assure that there are no unnecessary barriers to individuals receiving services from our agency. Ms. Ingersoll noted that NCMH services and other issues are addressed via our strategic plan and continuously monitored, not only via external regulatory agencies, but also internally. Brief discussion followed. **Motion by Koopmans, second by Steil to accept the NCMH Accessibility Plan as presented; Ayes, all; Hamm absent. Motion carried.**

Executive Committee

Ms. Hansen reported on the July 1, 2009, Executive Committee Meeting in which the development of a different performance evaluation for the Executive Director was discussed, as well as development of an Executive Director job description or list of responsibilities which could be shared with the Board, potential CMH Board candidates and the County Commissioners. Discussion followed, and it was the consensus of the Board that the Executive Committee move forward with the development of the aforementioned documents for presentation to the full Board for review and approval.

Finance Committee

The cash schedule and check register were reviewed; questions were addressed by Ms. Mills.

Discussion ensued regarding the agency working with various banks, and Ms. Mills reported this is to assure that the financial assets of the agency have as little risk as possible and remain secured.

Discussion ensued regarding the funding of MERS retirement system and retiree health benefits.

Discussion ensued regarding Board per diems; this will be addressed at the next Board retreat.

Ms. Anderson presented the contract amendment recently received from MDCH and discussed highlights contained therein. **Motion by Anderson, second by Steil to accept Amendment No. 1 to the agreement between Michigan Department of Community Health and Newaygo County Mental Health Center for Managed Mental Health Supports and Services; ayes, all; Hamm absent. Motion carried.**

Motion by Anderson, second by Steil, to allocate \$125,000, the same as last year, for performance-based compensation for FY10. Ms. Mills and Mr. Snyder will allocate this amount between agency goals and individual goals. Ayes, all; Hamm absent. Motion carried.

Next scheduled meeting, Tuesday, August 25, 2009, at 10:00 a.m. - Topic - Retiree Health Care Benefits and MERS funding.

Policy Committee

Mr. Steil reported on the Policy Committee meeting held on June 22, 2009, and presented the following policies for approval with no changes:

- 3.HR.209 - Employee Benefit - Leave Time
- 3.HR.210 - Leave Time Transfer
- 3.HR.211 - Employee Benefit - Paid Holidays
- 3.HR.212 - Employee Benefit - Payment in Lieu of Health Insurance
- 3.HR.213 - Employee Benefit - Retirement Plan
- 3.HR.214 - Employee Benefit - Travel Reimbursement
- 3.HR.215 - Employee Benefit - Unpaid Leave of Absence
- 3.HR.216 - MERS Health Care Savings Program

Motion by Steil, second by Koopmans to approve the above noted policies as presented with no changes; Ayes, all; Hamm absent. Motion carried.

Consumer Advisory Committee

Ms. Toliver reported on the meeting of June 25, 2009. The presentation to the Committee included the Application for Renewal and Recommitment; and there was extensive discussion regarding budget issues, economy and how consumers are being affected by these issues. Due to the Baby Food Festival, the next Consumer Advisory Committee meeting will be held on July 30, 2009, and this will include potluck. It was noted that the Empowerment Network will be selling food at the Baby Food Festival.

Recipient Rights Committee

Mr. Deschaine reported that the next scheduled meeting is August 3, 2009, at 1:00 p.m.

Promotion and Education Committee

The next meeting is scheduled to be held on July 28th; Ms. VandenBerg requested that the meeting be moved to 1:00 p.m.; all in favor.

Director's Update

Mr. Snyder reviewed his written report of July 3rd and discussed highlights contained therein relative to Federal and State budget cuts and its affect on CMH boards within our affiliation and Statewide, Affiliation issues, 2010/2011 budget, Hackley Hospital update, and the Manistee lawsuit.

Mr. Snyder noted that NCMH is in good shape financially relative to the remainder of the FY 2009 budget as well as FY 2010; however, there are concerns regarding FY 2011 which are being addressed. He noted that it appears the funding issues regarding the Synergy program have been worked out and it is anticipated that funding will be available for the remainder of this fiscal year and 2010. Final details regarding Synergy funding will be addressed next week.

Mr. Snyder reported that the attempt is being made to consolidate all Boards into a few PIHP's are being opposed Statewide, and legal action is being considered relative to the Mental Health Code violations this presents.

Mr. Geoghan reported on the closing of the Hackley Hospital Partial Hospitalization Program and the progress of Pine Rest taking over their inpatient program (Northwood).

MACMHB Dues were reviewed and discussed; **Motion by Steil, second by Koopmans, to approve payment of the MACMHB dues of \$7,948.00; Ayes, all; Hamm absent. Motion carried.**

Discussion ensued regarding the donation from Mrs. Masters for landscaping at the Masters House; it was recommended that a tree be planted in honor of Dr. Masters with a plaque next to the tree. Ms. Mills reported that shrubs and other plants have been ordered; tree planting will need to wait until September. A mini dedication ceremony will be planned at that time.

MACMHB Survey - The survey was reviewed by the Board and the following topics selected with recommended speakers: Integrated Systems: Mental Health and Physical Health - Dale Jarvis; Team Building - DCH/ORR Conference speakers; Communicating Effectively with your Legislators - Amy Zaagman. No other recommendations were made relative to the final two questions on the survey. Cheryl will fax the information to MACMHB on this date.

MACMHB/National Council Update

Ms. Anderson reported on Capitol Hill Day, reporting on highlights of the discussions held regarding behavioral health care issues. She circulated copies of a brochure prepared by the National Council for Community Behavior Healthcare which she noted was distributed to the legislators in attendance. She reported that it was a good Capitol Hill Day; nothing new to report relative to the National Council.

Board Committee Assignments

Ms. Hansen commended the Board members on their excellent work in the Board Committees and suggested that Committee memberships remain the same for the next fiscal year. All present were in favor.

Ms. Hansen recessed the meeting for lunch from 12:00 noon to 12:45 p.m.

Public Comment

None.

Board Member Remarks

Ms. Anderson thanked the Board for the birthday card.

Board potluck scheduled at Ms. Anderson's home on Sunday, September 27th, at 2:00 p.m.

Ms. Hansen left the meeting, and Ms. Anderson received general comments from the Board members.

Communication and Information

No discussion regarding materials enclosed. Additional handouts were distributed for information purposes.

Adjournment

Motion by Steil, second by Taube, to adjourn the meeting at 1:15 p.m. Ayes, all; Hamm absent. Motion carried.

Adele Hansen, Chairperson

JoAnn VandenBerg, Secretary

clp