

Minutes
**Newaygo County Mental Health
Board of Directors**

January 11, 2011

The regular monthly meeting, held at Newaygo County Mental Health, 1049 Newell, White Cloud, Michigan, was called to order by Ms. Hansen at 11:00 a.m. in the Board conference room. Mr. Steil opened the meeting with prayer.

Roll Call

Members present:

Mary Anderson	Gerard Deschaine	Mike Hamm
Adele Hansen	Catherine Kellerman	Todd Koopmans
Stan Nieboer	Al Steil	Helen Taube
Josephine Toliver	JoAnn Vandenberg	

Members excused:

Staff members present:

Greg Snyder, Chief Executive Officer	Carol Mills, Director of Operations.
Cindy Ingersoll, Dir. of Administrative Services	Jean Shutts, Executive Assistant, Recorder
Mike Geoghan, Dir. of Clinical Services	

Public present: Ann Deschaine

Review and approve agenda - Motion by Koopmans, second by Steil, to change public comment time from five minutes to three minutes on all meeting agendas and approve the agenda as amended. Ayes, all; motion carried unanimously.

Approval of minutes – Motion by Toliver, second by Kellerman, to approve the minutes of December 14, 2010, as presented.

Consumer Advisory Committee – Josephine Toliver

Ms. Toliver reported on the meeting of December 16, 2010. The next meeting is February 24, 2011.

Finance Committee – Mary Anderson

The check register report, dated December 17, 2010, and the cash schedule were reviewed and questions addressed by Ms. Mills. She also reported that the final audit report for 2005/06 is complete and produced no findings. A copy of that report will be included in February's board agenda. Also received was a letter from DCH approving our request to fund the shortfall in our pension fund through Michigan Employees Retirement System as an allowable expense.

Policy Committee – Albert Steil

The meeting for January 10 was cancelled and rescheduled for February 10, 2011, 10:00 a.m.

Personnel Ad-hoc Committee – Mike Hamm

Mr. Hamm reported on the meeting of January 10. A “board member responsibilities” document drafted at that meeting was distributed to all board members. Members are asked to review the document and contact Ms. Shutts with any suggestions. This document will be finalized at the next meeting, scheduled on January 31, 10:00 a.m. The plan is to ask the county clerk’s office to include this document to all who apply for appointment to the Newaygo County Mental Health Board. Mr. Hamm also noted that the Program Committee meeting in March will consist of roundtable discussion for clarification and education on the tool used to evaluate the performance of the executive director.

Personnel/Nominating Committee – Adele Hansen

No report

Recipient Rights Committee – Gerard Deschaine

The next meeting will be held on February 14, 2011, 10:00 a.m.

Promotion & Education Committee – Helen Taube

The next meeting will be held on January 13, 2011, 1:00 p.m. to discuss preparation of the 2009/10 annual report.

Access report –

Ms. Ingersoll addressed highlights of the Access report relative to inpatient/crisis residential services; referrals by phone/walk-in/population, and penetration rates and addressed questions.

Director's report

Mr. Snyder discussed highlights of his written report dated January 5, 2011. We will hold a legislative breakfast on Monday, April 18, 8:30 a.m. at CMH. County commissioners and state legislators will be invited.

Ms. Hansen recessed the meeting for lunch from 11:55 a.m. – 12:20 p.m.

MACMHB /National Council Update – Mary Anderson

Public comment

None

Board member remarks

Ms. Hansen received general comments from board members and administrative staff.

Ms. Hansen adjourned the meeting at 1:20 p.m.

Adele Hansen, Chairperson

JoAnn VandenBerg, Secretary