

Minutes
**Newaygo County Mental Health
Board of Directors**

August 11, 2011

The regular monthly meeting, held at Newaygo County Mental Health, 1049 Newell, White Cloud, Michigan, was called to order by Mr. Hamm at 11:01 a.m. in the Board conference room. Ms. Anderson opened the meeting with prayer.

Roll Call

Members present:

Mary Anderson	Ralph Bell	Sarah Boluyt
Gerard Deschaine	Mike Hamm	Adele Hansen
Cathy Kellerman	Todd Koopmans	Stan Nieboer
Albert Steil	Helen Taube	Josephine Toliver

Staff members present:

Greg Snyder, Chief Executive Officer	Carol Mills, Director of Operations.
	Jean Shutts, Executive Assistant, Recorder

Guests: Ann Deschaine, Kathy Broome

Review and approve agenda

Motion by Deschaine, second by Toliver, to approve the agenda as presented. Ayes, all; motion carried.

Approval of minutes

Motion by Toliver, second by Koopmans, to approve the minutes of July 14, 2011, as presented. Ayes, all; motion carried.

Director's report – Greg Snyder

Mr. Snyder reviewed his written report of activities and news of the previous month, relative to meeting with CEOs of regional CMHs, GF budget shortfall and the possibility of requesting a transfer from Montcalm who has excess, dual eligibles (individuals who receive Medicaid and Medicare), and the expected rise in costs of DD services.

Mr. Hamm recessed the meeting for lunch from 11:55 a.m. – 12:15 p.m.

Mr. Snyder resumed his report related to recent IT consultation and proposal. He also noted that next month he expects to have a report from HR relative to staff employment trends. He also noted that leadership staff visited Summit Pointe CMH medical practice and determined it is very similar to what we plan to do here.

Executive Committee – Mike Hamm

Mr. Hamm announced that the CEO performance evaluation will be collected today and tallied at the next Executive Committee meeting. A recommendation will be prepared. He noted there was a discussion on apparent lack of attentiveness and common courtesy during board meetings. A request was submitted that if a committee chair wants to cancel a meeting due to scheduling conflicts, the vice chair of that committee lead the meeting as scheduled. The next meeting is scheduled for August 30, 9:30 a.m.

Finance/Personnel Committees – Adele Hansen

The check register and cash statement were reviewed by Ms. Mills. She noted year-end reports are due to DCH on August 15. The Finance Committee will meet September 7 at 9:30 a.m. to review and approve the FY12 operating budget.

Motion by Hansen, second by Steil, to accept a 236 transfer of General Funds for FY11 in an amount to be determined with MDCH, and authorize the Executive Director to sign any documents necessary to facilitate the transfer. Ayes, all; motion carried.

Motion by Hansen, second by Toliver, to approve the FY12 General Fund contract with MDCH and authorize the executive director to sign the contract. Ayes, all; motion carried.

Policy Committee – Cathy Kellerman

The next meeting will be held on August 16, 10:00 a.m. The agenda was distributed at this meeting.

Personnel/Nominating Committee – Mike Hamm

Reported under “Executive Committee meeting.”

Recipient Rights Committee – Gerard Deschaine

Mr. Deschaine reported on the meeting of August 8. A standard agenda was developed for the Appeals Committee to follow, and 9.RR.111A, Recipient Rights Protection procedure was revised; specifically, 2.,k., - *The Board of Directors shall appoint an appeals committee consisting of 7 individuals, none of whom shall be employed by the department or a community mental health services program, to hear appeals of recipients’ rights matters. The appeals committee shall include at least 3 members of the recipient rights advisory committee, 2 board members, and 2 primary consumers. A member of the appeals committee may represent more than 1 of these categories.* **Motion to approve revision of 9.RR.111A by Deschaine, second by Steil. Ayes, all; motion carried.**

The next quarterly meeting is scheduled for November 7, 2011, at 10:00 a.m.

CAC – Todd Koopmans

The next meeting is scheduled for August 25. Ms. Taube requested the committee address the October meeting date as it falls during the recipient rights conference.

Promotion & Education Committee – Helen Taube

After the September board meeting, a time will be scheduled to review the DCH anti stigma toolkit.

Access report

Mr. Snyder reviewed the report and addressed questions from the board.

MACMHB update – Mary Anderson

Ms. Anderson noted that Capitol Hill Day went well even though the excessive heat most likely limited attendance.

Public comment

None

Board member remarks

Mr. Hamm received general comments from board members.

Mr. Hamm adjourned the meeting at 1:45 p.m.

Mike Hamm, Chairperson

Albert Steil, Secretary

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