

Minutes
**Newaygo County Mental Health
Board of Directors**

April 14, 2011

The regular monthly meeting, held at Newaygo County Mental Health, 1049 Newell, White Cloud, Michigan, was called to order by Ms. Hansen at 11:01 a.m. in the Board conference room, and Ms. Taube opened the meeting with prayer.

Roll Call

Members present:

Mary Anderson	Ralph Bell	Gerard Deschaine
Mike Hamm	Adele Hansen	Catherine Kellerman
Todd Koopmans	Stan Nieboer	Albert Steil
Helen Taube	Josephine Toliver	

Members excused: Sarah Boluyt

Staff members present:

Greg Snyder, Chief Executive Officer	Carol Mills, Director of Operations.
Cindy Ingersoll, Dir. of Administrative Services	Jean Shutts, Executive Assistant, Recorder
Mike Geoghan, Dir. of Clinical Services	

Guests: Ann Deschaine, JoAnn VandenBerg

Introduction of new board members

New board member Ralph Bell was introduced and welcomed. Ms. Boluyt was unable to attend today.

Review and approve agenda

Motion by Deschaine, second by Steil, to approve today's agenda as presented. Ayes, all; Boluyt absent. Motion carried.

Approval of minutes

Motion by Hamm, second by Koopmans, to approve the minutes of March 8, 2011, as presented. Ayes, all; Boluyt absent. Motion carried.

Finance Committee – Mary Anderson

The check register was reviewed and Ms. Mills addressed questions. The cash schedule, dated February 28, was also reviewed. Ms. Mills reviewed the financial statement through December 2010, with 25% of the year elapsed. It is estimated we will lapse approximately \$1million in Medicaid to CEI this fiscal year. Our financial status this year is good. Next year appears ominous.

Policy Committee – Albert Steil

Mr. Steil reported on the meeting of April 12. The following policies and procedures were reviewed:

- 1.BOD.119 - Board Member Orientation (*revised*)
- 1.BOD.121 - Board Agenda (*revised*)
- 1.BOD.122 - Insurance – Liability (no revision)
- 1.BOD.123 - Fixed Assets & Inventory Control (no revision)
- 1.BOD.125 – Accrediting Agencies (no revision)
- 1.BOD.125A – Accrediting Agencies – Procedure (no revision)
- 1.BOD.126 - Compliance Plan (no revision)
- 1.BOD.129 – Open Meetings (no revision)
- 1.BOD.130 – Internal Controls (no revision)
- 1.BOD.132 – Annual Report/Information (no revision)
- 3.HR.201 – Employee Benefits – Insurance Programs (*revised*)

Motion by Anderson, second by Koopmans, to approve the recommendation of the Policy Committee relative to the above-mentioned policies and procedures. Ayes, all; Boluyt absent. Motion carried.

The next meeting is scheduled for Tuesday, May 10, 9:30 a.m.

Personnel/Nominating Committee – Adele Hansen

Ms. Hansen thanked everyone for allowing her to be chair for the past three years. Members applauded Ms. Hansen for her leadership efforts.

Nominations forms for election of officers, to take place May 12, were distributed. Each member was given the opportunity to express their interest in being on the executive committee.

Motion by Deschaine, second by Steil, that members immediately complete the nomination request and submit for the Nomination Committee to review and prepare the ballot immediately following this meeting of the Board. Ayes, all; Boluyt absent. Motion carried.

Recipient Rights Committee – Gerard Deschaine

The next quarterly meeting will be held on May 9, at 1:00 p.m. Motion by Anderson, second by Al, to appoint JoAnn Vandenberg as a member of the Recipient Rights Committee. Ayes, all; Boluyt absent. Motion carried.

Consumer Advisory Committee – Josephine Toliver

The next meeting is scheduled for April 28, 2011, 1:00 P.M.

Promotion & Education Committee – Helen Taube

It was reported that one nomination was received for the Art Wunsch Advocacy Award. The committee will meet on Thursday, April 21, 2:00 p.m. to review the nomination and decide how to proceed with the award.

It was noted that we have received a request from MAMCHB for a donation to help with expenses for the annual Walk a Mile in My Shoes rally to be held on May 11. **Motion by Taube,**

second by Kellerman, to authorize a donation for annual WAM rally in the amount of \$225. Ayes, all; Boluyt absent. Motion carried.

Access report – Cindy Ingersoll

In Ms. Ingersoll's absence, Mr. Snyder reviewed highlights of the Access report relative to inpatient/crisis residential services; referrals by phone/walk-in/population, and number of persons served. He also addressed questions from the board.

Director's report

Mr. Snyder reviewed his written report, noting that many details have changed since its writing. State and federal budget reductions continue to be a hot topic as well the efforts to create efficiencies and collaboration with other CMHs.

Ms. Hansen recessed the meeting from 12:00 - 12:30 p.m. for lunch.

Mr. Snyder resumed his report and noted that Mike Head, director of DCH Mental Health and Substance Abuse Services, was relieved of his duties with little notice to CMHs. He will be working on a special project, according to DCH director Olga Dazzo. Cynthia Kelly, who has been with DCH in various positions for many years, will serve as interim director. Jim Haveman, a former director of DCH and health care reform consultant to many CMHs, including Newaygo, will assist in the transition of power and search for a new director.

MACMHB /National Council Update – Mary Anderson

Ms. Anderson noted that MACMHB dues and budget proposals will likely be available for presentation at the next board meeting in May. We will also have to determine voting delegates for member assembly committee meetings.

Public comment

None

Board member remarks

Ms. Hansen received general comments from board members.

The meeting was adjourned at 1:23 p.m., motion by Anderson, second by Kellerman. Ayes, all; Boluyt absent. Motion carried.


Adele Hansen, Chairperson

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